

Direct Payment Authorization/Change Form

| | | GELC Use Only | | | |
|---|---|---------------|--------|---------|-----------|
| | | Start Date: | 1 | | |
| | | | ☐ FT | ☐ 2-day | y 🗆 3-day |
| To Be Completed by a Parent, Guardian, or Authorized Representative | | | | | |
| Childs's Name: | Parent/Guardian/Authorized Representative's Name: | | | | |
| This is: ☐ A New Request ☐ | An Updated Request | | | | |
| I (we) authorize Grace Early Learning Center, hereinafter called GELC, to initiate entries to my (our) account indicated below at the financial institution named below, and if necessary, initiate adjustments for any transactions made in error. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of the U.S. law. | | | | | |
| Name of Financial Institution: | | | | | |
| Address: | | City: | State: | Zi | p: |
| Routing Number: | Account Number: | | | | |
| Select One: | Select One: | | | | |
| ☐ Checking ☐ Savi | ngs 🗆 Weekly | □ Bi-¹ | Weekly | | lonthly |
| The transaction will be deducted on the first business day for the option selected above. | | | | | |
| The authorization is to remain in full force and effect until GELC has received written notification from me (or either of us) of its termination in such time and in such a manner as to afford GELC a reasonable opportunity to act on it. | | | | | |
| Parent/Guardian/Authorized Representative's Name(s): | | | | | |
| Signature: | Date: | Signature: | | D | ate: |

Please attach a voided check to this form.